

## Article Provision Service

This service aims to provide articles that are not available in the Library of Istanbul Kultur University in collaboration with other libraries and institutions.

Article requests can be made via domestic information centers and <u>ULAKBIM.</u> This free service can be availed of by all IKU users.

- A maximum of 5 requests can be made at a time. Articles are provided electronically and shared with the ones requesting them.
- Requests can be made by filling the <u>"Article Request"</u> form or <u>e-mailing</u> the related librarian.
- For speed and quality of service, it is important to provide such information as article's name, writer's name, name of journal, year, volume and issue in the request and to make separate requests for each article.
- Click the "Save" button after filling in the required fields in the form.
- Your request will be forwarded to the interlibrary borrowing module, and the result will be communicated to you via email.
- Requests are answered within 2 weeks on average.